

**GENERAL SERVICES  
ADMINISTRATION FEDERAL  
SUPPLY SERVICE AUTHORIZED  
FEDERAL SUPPLY SCHEDULE**

**MISSION ORIENTED BUSINESS  
INTEGRATED SERVICES (MOBIS)**

**Federal Supply Group: 874  
Class: R499**

**874-1: Integrated Consulting Services  
874-4: Training Services**



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Business Size: Small Business  
Contract Number: GS-10F-229AA  
Contract Period: 08/15/2013 – 08/14/2018



**Federal Acquisition Service**

*Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>™</sup> is:


**<http://www.GSAAdvantage.gov>**



U.S. General Services Administration

Mission Oriented Business Integrated Services (MOBIS) - Schedule 874

**Summary:**

 Avanco International, Inc. recently was awarded the GSA Mission Oriented Business Integrated Services (MOBIS) Federal Supply Schedule. Work under this contract covers management, organizational and business improvement services (MOBIS) and products to enable government agencies to improve performance, quality, timeliness and efficiency throughout their organizations. These services facilitate agency response to influences and mandates such as the Government Performance and Results Act; government reinvention initiatives such as improving customer service, benchmarking and streamlining; strategic sourcing; downsizing; and privatization.

**1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

| SIN   | Recovery | SIN Description  |
|-------|----------|--|
| 874-1 | 874-1RC  | Consulting Services  |
| 874-4 | 874-4RC  | Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration |

**Integrated Consulting 874-1**

Avanco provides expert advice and assistance in support of an agency's mission-oriented business functions. This may include:

- Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services
- Facilitation and related decision support services
- Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings
- Advisory and assistance services in accordance with FAR 37.203

**Training Services 874-4**

Avanco provides Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration Learning Management, Internships

This schedule is designed to allow federal agencies to meet mission requirements requiring integrated business solutions.

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.

7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$3,000
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):**  
  
AVANCO INTERNATIONAL, INC.  
11325 Random Hills Road Suite 350  
Fairfax, VA 22030 7409
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).**
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor’s standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A

22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at:** [www.Section508.gov/](http://www.Section508.gov/).
25. **Data Universal Numbering System (DUNS) number:** 116193343
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

**Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

**Approved Exceptions:** NA

**Terms and Conditions:**

| Clause     | Title  |
|------------|--|
| 552.216-70 | ECONOMIC PRICE ADJUSTMENT -FSS MULTIPLE AWARD SCHEDULE CONTRACTS (SEP1999)                         |
| 552.216-70 | ECONOMIC PRICE ADJUSTMENT -FSS MULTIPLE AWARD SCHEDULE CONTRACTS (SEP1999)(ALTERNATE I --SEP 1999) |
| 552.216-70 | ECONOMIC PRICE ADJUSTMENT -FSS MULTIPLE AWARD SCHEDULE CONTRACTS (SEP1999)(DEVIATION)              |
| 552.238-75 | PRICE REDUCTIONS (MAY 2004)  |
| 552.238-75 | PRICE REDUCTIONS (MAY 2004)(ALTERNATE)   |

**MOBIS LABOR CATEGORIES AND PRICE LIST**

| <b>Labor Category</b> | <b>Minimum Education</b> | <b>Minimum Years of Experience</b> | <b>Contractor or Customer Site</b> | <b>Domestic or Overseas</b> | <b>Unit of Issue</b> | <b>GSA Price (including IFF)</b> |
|-----------------------|--------------------------|------------------------------------|------------------------------------|-----------------------------|----------------------|----------------------------------|
| Program Manager       | Bachelors                | 14                                 | Both                               | Domestic Only               | hour                 | \$162.67                         |
| Task Leader III       | Bachelors                | 10                                 | Both                               | Domestic Only               | hour                 | \$137.30                         |
| Task Leader II        | Bachelors                | 8                                  | Both                               | Domestic Only               | hour                 | \$120.80                         |
| Task Lead             | Bachelors                | 7                                  | Both                               | Domestic Only               | hour                 | \$97.18                          |
| Functional Expert III | Bachelors                | 14                                 | Both                               | Domestic Only               | hour                 | \$239.07                         |
| Functional Expert II  | Bachelors                | 12                                 | Both                               | Domestic Only               | hour                 | \$186.64                         |
| Functional Expert I   | Bachelors                | 11                                 | Both                               | Domestic Only               | hour                 | \$169.95                         |
| Sr. Mgmt Consult IV   | Bachelors                | 10                                 | Both                               | Domestic Only               | hour                 | \$164.38                         |
| Sr. Mgmt Consult II   | Bachelors                | 8                                  | Both                               | Domestic Only               | hour                 | \$139.64                         |
| Sr. Mgmt Consult I    | Bachelors                | 7                                  | Both                               | Domestic Only               | hour                 | \$129.52                         |
| Mgmt Consultant II    | Bachelors                | 5                                  | Both                               | Domestic Only               | hour                 | \$98.70                          |
| Mgmt Consultant I     | Bachelors                | 3                                  | Both                               | Domestic Only               | hour                 | \$67.37                          |
| Support Staff II**    | High School              | 5                                  | Both                               | Domestic Only               | hour                 | \$40.52                          |
| Support Staff I**     | High School              | 3                                  | Both                               | Domestic Only               | hour                 | \$32.92                          |

**\*\*SCA Labor Category**

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix and above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

| <b>SCA Eligible Labor Category</b> | <b>SCA Equivalent Code Title</b> | <b>Wage Determination No</b> |
|------------------------------------|----------------------------------|------------------------------|
| Support Staff II                   | 01052 – Data Entry Operator II   | 052103                       |
| Support Staff I                    | 01051 – Data Entry Operator I    | 052103                       |

**LABOR CATEGORY DESCRIPTIONS**

| <b>SIN(s) PROPOSED<br/>(A)</b> | <b>SERVICE PROPOSED<br/>(e.g. Labor Category)<br/>(B)</b> | <b>MINIMUM EDUCATION/<br/>CERTIFICATION LEVEL</b> | <b>MINIMUM YEARS<br/>OF EXPERIENCE</b> |
|--------------------------------|---|---|--|
| 874-1 & 874-4                  | Program Manager   | Masters or Bachelors                              | 9 or 14                                |
| 874-1 & 874-4                  | Task Leader III   | Masters or Bachelors                              | 6 or 10                                |
| 874-1 & 874-4                  | Task Leader II  | Bachelors   | 8                                      |
| 874-1 & 874-4                  | Task Lead   | Bachelors   | 7                                      |
| 874-1 & 874-4                  | Functional Expert III                                     | Masters or Bachelors                              | 10 or 14                               |
| 874-1 & 874-4                  | Functional Expert II                                      | Masters or Bachelors                              | 8 or 12                                |
| 874-1 & 874-4                  | Functional Expert I                                       | Masters or Bachelors                              | 7 or 11                                |
| 874-1 & 874-4                  | Sr. Management Consultant IV                              | Masters or Bachelors                              | 6 or 10                                |
| 874-1 & 874-4                  | Sr. Management Consultant II                              | Masters or Bachelors                              | 4 or 8                                 |
| 874-1 & 874-4                  | Sr. Management Consultant I                               | Masters or Bachelors                              | 3 or 7                                 |
| 874-1 & 874-4                  | Management Consultant II                                  | Bachelors   | 5                                      |
| 874-1 & 874-4                  | Management Consultant I                                   | Bachelors   | 3                                      |
| 874-1 & 874-4                  | Support Staff II  | Bachelors or AA or HS                             | 1 or 3 or 5                            |
| 874-1 & 874-4                  | Support Staff I   | AA or HS  | 1 or 3                                 |

**Program Manager**

Provides oversight and executive level management to overall contract operations often involving multiple projects/tasks and groups of personnel at multiple locations. The Program Manager maintains and manages relationships with senior level management within the client organization. Responsible for ensuring senior level management within the client organization is aware of overall program status, including all relevant projects and their potential impact on higher level organizational strategic vision; this may include subject matter and unique technical knowledge. The Program Manager is responsible for managing multiple contract operations, ensure quality standards and work performance on all task orders and projects, plans, organizes and oversees work efforts, assigns resources, manages personnel, provides risk management, ensures quality management, monitors overall project and contract performance, etc.

**Master's degree with 9 years of experience**  
**or**  
**Bachelor's degree with 14 years of experience**

**Task Leader III**

Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Demonstrates skills in the scope of work encompassed by the task order; provides technical guidance to the project team in performance of the work, and reviews the quality of all work products. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. Maintains and manages the client interface at the COTR levels of the client organization. Assists the Program Manager as required in managing contract performance.

**Master's degree with 6 years of experience**  
**or**  
**Bachelor's degree with 10 years of experience**

**Task Leader II**

Senior Leader, experience in project and task management, responsible for ensuring successful task completion within the scheduled timeframe consistent with the established scope of work to include both the technical and financial solutions. Organizes, directs, and coordinates the planning and production of all activities associated with assigned tasks.

**Bachelor's degree with 8 years of experience**

**Task Lead**

Experience in task management, responsible for ensuring successful task completion within the scheduled timeframe consistent with the established scope of work. Organizes, directs, and coordinates the planning and production of all activities associated with an assigned task.

**Bachelor's degree with 7 years of experience**

**Functional Expert III**

Senior expert who provides technical, functional, and training support in the development and implementation of program requirements, planning, management, and operations. A strong background in international security. . Must have a strong background in one of the following areas: international security, operations research, finance, economics, international security policy, international relations, international politics, public administration, or public policy. Has a demonstrated knowledge of DOD and executive branch organization and functions, DOD department relationships, and channels of communication. One year experience in teaching international security or U.S. security related subjects in a formal setting.

**Master's degree with 10 years of experience**

**or**

**Bachelor's degree with 14 years of experience**

**Functional Expert II**

Provides expert technical, functional, and training support in the development and implementation of program requirements, planning, management, and operations. Must have a strong background in one of the following areas: international security, operations research, finance, economics, international security policy, international relations, international politics, public administration, or public policy. Has a demonstrated knowledge of DOD and executive branch organization and functions, DOD department relationships, and channels of communication. One year experience in teaching international security or U.S. security related subjects in a formal setting.

**Master's degree with 8 years of experience**

**or**

**Bachelor's degree with 12 years of experience**

**Functional Expert I**

Provides expert technical, functional, and training support in the development and implementation of program requirements, planning, management, and operations. Must have a strong background in one of the following areas: international security, operations research, finance, economics, international security policy, international relations, international politics, public administration, or public policy. Has a demonstrated knowledge of DOD and executive

branch organization and functions, DOD department relationships, and channels of communication. One year experience in teaching international security or U.S. security related subjects in a formal setting.

**Master's degree with 7 years of experience**  
**or**  
**Bachelor's degree with 11 years of experience**

#### **Senior Management Consultant IV**

Provides expert managerial, functional and educational support in the development and implementation of program requirements, organizational planning, trend analysis, and operational concepts. Is well versed in client policy, procedures, goals and objectives, and directional focus. Directs the performance of a broad spectrum of engagement types to include, strategy, decision support, organizational change and specific functional programs and/or clients. Directly responsible for the outcome of any size engagement to include budget, delivery, contract, quality and customer satisfaction. Maintains outstanding written, oral and presentation skills.

**Master's degree with 6 years of experience**  
**or**  
**Bachelor's degree with 10 years of experience**

#### **Senior Management Consultant II**

Provides managerial, functional and educational support in the development and implementation of program requirements, organizational planning, trend analysis, and operational concepts. Well versed in client policy, procedures, goals and objectives, and directional focus. Performs a broad spectrum of engagement types including, strategy, decision support, and organizational change for functional programs and/or clients. Responsible for the outcome of any size engagement to include budget, delivery, contract, quality and customer satisfaction. Maintains outstanding written, oral and presentation skills.

**Master's degree with 4 years of experience**  
**or**  
**Bachelor's degree with 8 years of experience**

#### **Senior Management Consultant I**

Provides strategic, operational, tactical, and policy planning advice and support. Develops concepts and implementation scenarios for organizational transformation and for training/education advancement. Collects findings, draws conclusions, and develops recommendations. Possesses solid oral, and written communication skills and prepares and presents reports. Understands large engagements and the need for meeting goals within time and cost constraints.

**Master's degree with 3 years of experience**  
**or**  
**Bachelor's degree with 7 years of experience**

#### **Management Consultant II**

Performs a variety of managerial, administrative, and/ or project support tasks which are broad in nature. Provides advanced expertise and consulting in requirements development and business analysis, workflow and information design, business case and scenario development, and reporting. Performs support in the conduct of research, planning, recommendations, and training/education support. Performs with some latitude for unsupervised actions and decisions with strong written, oral and presentation skills.



**Bachelor's degree with 5 years of experience****Management Consultant I**

Team member contributing to consulting staff client assignments within specified guidelines. Performs a variety of tasks to include research, studies, evaluations, analyses, and training development that require both practical experience and theoretical, state-of-the-art, functional knowledge in specialty area. Understands overall purpose of task assignment and can work independently with limited oversight.

**Bachelor's degree with 3 years of experience****Support Staff II**

Under limited supervision, operates data entry devices in recording a variety of data; verifies data entered; performs related clerical duties. May assist in document preparation and conference planning.

**Bachelor's degree with 1 year of experience****or****Associate's degree with 3 years of experience****or****High School diploma with 5 years of experience****Support Staff I**

Under direct supervision, operates data entry devices in recording a variety of data; verifies data entered; performs related clerical duties.

**Associate's degree with 1 year of experience****or****High School diploma with 3 years of experience**

**Website:** [GSA Schedules Homepage](#)